

# KINCUMBER HIGH SCHOOL UNIFORM POLICY

(Reviewed February, 2022)

## **Rationale and Purpose**

A school uniform consists of a limited range of clothing, including footwear and headwear. It identifies students as belonging to a particular school. The Kincumber High School P&C and students have worked together to develop the uniform. Students are expected to wear their uniform during school hours, while travelling to and from school, and when engaged in school activities out of school hours. This policy ensures school students at Kincumber High School are dressed in a way that reflect school community standards and is consistent with occupational health and safety, anti-discrimination and equal opportunity legislation.

Students are required to wear the uniform as outlined in the Kincumber High School 'A to Z' Booklet, which is provided to all students on enrolment. The outline specifies general uniform apparel including shoes for both junior and senior students as well as PE / Sports uniform items.

### **Shoes**

# It's SAFETY before FASHION!

In line with the requirements of the new Occupational Health and Safety Act students must wear only full–fitting, all-black in colour school shoes with lace up fronts that provide both a robust sole, good support for growing feet, and a non-permeable polishable leather upper that protects the entire top of the foot.

Ballet, jiffies, canvas and slip ons are not acceptable for BOYS or GIRLS.









T-Bar shoes, popularly worn by girls do not provide sufficient cover for the top of the foot: nor does any shoe that has perforations or mesh inserts on the tongue or any other part of the shoe.

# **INAPPROPRIATE APPROPRIATE SHOES SHOES FOR SCHOOL FOR SCHOOL**

Students in Years 11 & 12 can wear the approved senior jacket for their cohort or either of the KHS navy hooded jumper or the navy KHS jacket (available from Workwear Express, East Gosford).

Students who are unable to wear the appropriate uniform item/s on any day are expected to bring a parental note indicating the reason. Students are to submit notes to the allocated Head Teacher or their DP for their cohort who is available during roll call at the start of the day, to approve the variation and issue an 'out of uniform' pass (see example below). Students may also apply to the Head Teacher Wellbeing for approval of an extended period of non-uniform by bringing in a note from home, explaining the reason, e.g. shoes have broken or been grown out of and parents can not afford to replace for a period of time.

	KHS Uniform Pass-	
Name	S	_
Date/s		_
Item/s		_
Issued	by	_

Roll teachers are required to record the names of students who are out of uniform and do not bring a note, on the Out of Uniform Record which is placed daily in the roll by SASS staff (see example below). Names on these record sheets are recorded on the school Welfare tracking system MILLENNIUM. The Head Teacher Wellbeing, in partnership with the DP, monitors the MILLENNIUM records and issues sanctions for students who repeatedly do not cooperate by bringing an explanation note when out of uniform. The sanctions can include counselling, warnings, lunch detentions, After School Detentions and ultimately suspension if non cooperation continues for a period of time.

KHS "Out of Uniform" Record (completed daily at roll call)

Date	, Roll Class	, Teacher	
Name		Uniform Item /s	Note
Forward	with notes to H	IT in charge of roll	oronn

Passes need to be presented by students out of uniform upon request.

Welfare support is provided for students whose home situation does not allow them to provide the required items. This includes providing clean, second hand items and financial assistance to purchase apparel.

For a copy of the Department of Education Uniform Policy https://education.nsw.gov.au/policy-library/policies/pd-2004-0025